

Minutes. NOLF

10 April 2018, 2.00 – 4.00 pm. Waitrose Community Room, Banbury

Present	Name		Organisation / LF
	Anita Higham	AH	<i>Deddington, NOLF Chair</i>
	David Heyes	DH	<i>Chipping Norton NOLF Vice Chair</i>
	Pat Wood	PW	<i>Citizens Advice NOSN</i>
	Barrie Wood	BW	<i>Horsefair</i>
	Patricia Lesley	PL	<i>Bloxham/Hook Norton PPG</i>
	Brian Noble	BN	<i>Hightown PPG</i>
	Fergus Campbell	FC	<i>OCCG Locality Coordinator (North and West)</i>
	Nicola Perrett	NP	<i>Healthwatch Oxfordshire (minutes)</i>

1.	<p>Welcome</p> <p>AH welcomed Brian Noble from Hightown PPG. The group introduced themselves.</p>
2.	<p>Apologies</p> <p>Rosemary Wilson Jane Manley Judith Wright Paula Coniff</p>
3.	<p>Minutes of the previous meeting (6th February 2018)</p> <p>The group approved the minutes</p>
4.	<p>Matters arising not covered in the remainder of the Agenda</p> <ul style="list-style-type: none"> • The process has been established to update the CCG website with agendas and minutes. Once the previous minutes have been approved they will be uploaded. • There is a new provider of ultrasound services Physiological Medical Ltd (PML) with a very similar name to pre-existing services • A number of additional services are being made available at Chipping Norton Health Centre for patients from a wider area due to availability of space at the practice • Anita will write an article about PPGs to be sent to the Banbury Guardian for last week first week of June to coincide with National PPG week. • FC advised that OCCG had not expected an all-patient mailing at Banbury Health Centre. Expressions of interest are being sought to provide services to the 6000 patients at the current site from the beginning of July. Further information is pending. • The outcome of the County Council review of the operation of the Health and Wellbeing Board is pending. • AH had spoken at the last HOSC meeting about the MSK Healthshare service and has been advised that a group will be set up to explore the matter further • FC has contacted Maggie Dent about the Brighter Futures programme and expressed interest on behalf of the group. FC to provide more information (see end of these notes) <p>Action: FC will confirm whether community ultrasound is available in Chipping Norton</p>
5.	<p>Vice Chair NOLF</p> <p>FC has drafted a document shaped by the terms of reference aiming to generate interest in the Vice Chair role. This will be revised and be distributed by the practices</p> <p>The group suggested adding:</p> <ul style="list-style-type: none"> • A note about it being a non-paid role but travel expenses can be covered • Including where the Vice Chair will need to travel to • That the role is to support and complement chair, offering different networks and interests • Dates

	<p>AH said the purpose of the group is to listen to and offer the patient and carer voice back to the OCCG. She clarified the channel of communication through the locality forums with Healthwatch as part of this AH wants to ensure there is continuity with representation at NOLF meetings from Chipping Norton.</p> <p>Action: NP to find how the Vice Chair volunteer request can be promoted through Healthwatch Action: FC will rewrite and circulate the Vice Chair volunteer request to the NOLF group</p>
<p>6.</p>	<p>NOLF Public meeting June 14th in Banbury Town Hall - topic as agreed at last meeting: 'Social Prescribing';</p> <ul style="list-style-type: none"> • report back from HWO's meeting, March 27, re Social Prescribing, <p>AH said that medics are being encouraged to use social prescribing as an appropriate system to contribute to improving patient health. At Chipping Norton the receptionist has been trained to do the practical side and she would be willing to attend this event</p> <p>PW advised that Citizens Advice is part of a tender for a social prescribing service. The outcome is pending. If successful they will engage with GP practices to carry out this work and provide the staff to advise and encourage a patient who is referred, and to train others</p> <p>FC suggested that there is a piece of work to engage with patients and the public to overcome any concerns about social prescribing, letting them know what to expect. He suggested that the timings of the public events could be good for contributing to plans, as well as promoting and clarifying social prescribing in the area.</p> <p>BN said there are some cultural issues to be overcome. The event could create expectations that can't be met in the practice.</p> <p>The group discussed a social prescribing event as an opportunity to build positive expectations around a new service and involve patients. They also discussed the need for social prescribing to be patient focussed, the resource need for counselling, making social prescribing universally available to support the most vulnerable.</p> <p>The group agreed they need a different title as the public would not know what social prescribing is and might not come. 'Take care of your health' might be a better approach. Simple wording would be more accessible.</p> <p>Action: PW will advise the group on progress with their social prescribing service</p>
<p>7.</p>	<p>North Oxon GP group working and leadership</p> <p>FC explained that Paul Park is stepping down from his role. There is also a new Chair and Chief Executive at OCCG. This gives an opportunity to take a 'fresh start' look at some areas of work.</p> <p>In the North Locality there is considerable overlap in the discussion and people at the GP locality group and the federation. In the North, the existing Deputy Locality Clinical Director Dr Shelley Hayles will fill the lead Locality Clinical Director role on interim basis. The Chair of the federation Dr Neil Fisher from Chipping Norton will take the deputy role. The principle has been agreed to propose and deliver solutions while staying aware of conflicts of interest. Detail needs to be worked out. This means the federation and Locality will be working together more closely, and will make better use of patient time and provide patient voice in federations.</p>
<p>8.</p>	<p>West Bar's 'Hardwick Surgery closure' consultation</p>

	<p>Hardwick is a branch surgery of West Bar. They cannot afford to sustain it due to staffing and facilities costs and are consulting with the patients. HWO has been advised. The surgery is part-way through an appropriate consultation process. If the practice wishes to go ahead with the branch closure after consultation they must apply to OCCG to vary their contract</p>
9.	<p>Independent Reconfiguration Panel's report and Care Quality Commission's Oxfordshire visit report: repercussions for North Oxon</p> <p>AH explained the process proposals affecting the Horton has followed. Lou Patten (OCCG Chief Exec) has decided the CCG decisions would be reviewed. The CCG has accepted the IRP comments and the proposal will be revised.</p> <p>The provision of Health and Social Care has been reviewed by the CQC. The main criticism is that OUH/OCC services have been operating far apart. The Health and Wellbeing Board will lead on the integration of health and Social care improvement.</p> <p>FC advised that the OCCG board has made statements about the Horton at their recent meeting, confirming their intention to keep A&E services at the Horton.</p>
10.	<p>Age/Dementia Friendly Banbury, update</p> <p>AH has liaised with Age UK who want an age friendly town, rather than having a specific focus on dementia.</p> <p>A group is being established including AH looking at this. A bid has been made to the Big Lottery and progress is being made with accessing funding. The plan is at early stages; there is no current CCG involvement</p> <p>Action: AH will provide details for FC to pass on to Maggie Dent</p>
11.	<p>Lynda Lambourne from SCAS</p> <p>She will attend meeting on June 12th to present about the NHS 111 Integrated Urgent Care service.</p>
12.	<p>General Data Protection Regulations (GDPR)</p> <p>GDPR becomes law on 25th May. PW advised the challenges are tighter controls about</p> <ul style="list-style-type: none"> • Implied consent • Sending information • Destroying info not needed. <p>There is some conflict for voluntary groups between what funders want them to keep and what GDPR allows them to. There is a need for clear policies and practical decisions about how they record data. It is a challenge for integrated working in health and social care and holding / sharing data.</p> <p>The group discussed information for patients about their choice to opt in /out of communication, communication between GP practices and PPGs about GDPR, and how information is shared.</p> <p>Action: PW will forward information at Citizens Advice about GDPR that can be shared</p>
13.	<p>AOB</p> <p>None</p>
14.	<p>Confirm Dates and venue for forthcoming NOLF Steering Group meetings.</p>

	12 th June 4 th September 6 th November To be held at Waitrose Community Room Banbury
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Community ultrasound clinics (non-obstetric) – these are provided from a room at Chipping Norton Health Centre fortnightly, as well as a number of other locations around the county including South Bar House, Banbury. GPs across the county can refer to these appointments. This service from an independent provider complements hospital-based services.

Banbury Brighter Futures (Cherwell DC)

Agreed health actions for 2018-19 are:

- Walk Once a Week (WOW)- through Public Health, to promote uptake of WOW in schools in Banbury
- Continuation of the Healthy Cooking Skills project
- Organise Dementia Friends training- starting in Grimsbury area and linking with Age UK's Age Friendly Banbury project.
- Develop a Banbury Community Alcohol Partnership.

Workplace health & wellbeing will now be a Cherwell wide initiative, once Public Health England release their toolkit.