



1.	<p><b>Introduction</b></p> <p>GS welcomed everyone to the meeting</p>
2.	<p><b>Apologies</b></p> <p>Jeanette Baker Jan Cottle John Simpson Kathy Broughton</p>
3.	<p><b>Declarations of interest</b></p> <p>None</p>
4.	<p><b>Minutes of Last meeting</b></p> <p>Item 4: ET has booked the rooms at WODC for 2019</p> <p>Item 7: FC regarding the question regarding screens in hospital waiting rooms following speaking to Paul Kettle is would be down to the hospital trust. GS to investigate as Governor.</p> <p>Item 8: An email from JB said: Re Cogges Surgery - OCCG have a scheduled a meeting with the partners. It has been delayed because a partner has been away. I understand there will be more information within the next week or so. I have stressed the importance of communication; the concern of the patients and the patients concern for the morale of the staff.</p> <p>Item 9: An email from JB said: WODC Reserves - The reason for reserves will be presented at the next meeting. Housing - If the committee is in agreement - the Cabinet member responsible for various areas of housing such affordable housing would be very happy to come along to the next meeting. Would you ask of the committee what specific area they would like to cover and timings?</p> <p>Item 10: JB has not yet received confirmation that Robert Courts' letter can be circulated</p> <p>Item 14: ET sent out menu choices to all PPPWO members</p> <p><b>Action:</b> <b>ET to rearrange PPPWO Meeting dates and times with WODC</b> <b>GS to investigate as Governor the possibility of screens in hospital waiting rooms.</b></p>
5.	<p><b>Matters arising</b></p> <p>Regarding the screens in waiting rooms TA asked FC as to whether the slides are fixed, or can they be added into. TA has an interest in adding Social Prescribing information.</p> <p>JW proposed changing PPPWO monthly meeting to bi-monthly during event planning when meeting could be held more often. BC seconded. ET to rearrange room bookings with WODC.</p> <p>GS asked TA to ensure that PPPWO received updates on Social Prescribing during 2019</p> <p>FC suggested that on alternate months a few members of the group could go out to</p> <p><b>Action</b> <b>ET to rearrange PPPWO Meeting dates and times with WODC</b></p>

<p>6.</p>	<p><b>Older People's Strategy</b></p> <p>ET read Libby Furness' email regarding the document. Consultation will be launched by 7<sup>th</sup> December and will run until 1<sup>st</sup> February 2019.</p> <p>GS asked if someone could come to next meeting to discuss the document. FC to send ET Rachel Pirie details.</p> <p>JWr report from Age UK Gloucestershire has a perception of older people, because of the stigma around older people being quite negative. The report helps to see them in a more positive way. JWr to send Age UK Gloucestershire report with ET</p> <p><b>ACTION</b>  <b>ET send link to all PPPWO members for Older People's Strategy Consultation – Done</b>  <b>FC to send ET Rachel Pirie details.</b>  <b>ET to email Rachel with an invitation to come to the PPPWO meeting in Jan 19</b>  <b>JWr to send Age UK Gloucestershire report to ET.</b></p>
<p>7.</p>	<p><b>Witney JSNA survey</b></p> <p>FC highlighted that this local profile was available as part of the wider range of Joint Strategic Needs Assessment (JSNA) documents which bring together multiple datasets for a geographical area, or population group. It is publicly available at:  <a href="https://insight.oxfordshire.gov.uk/cms/witney-jsna-profile">https://insight.oxfordshire.gov.uk/cms/witney-jsna-profile</a></p> <p>Carterton profile from September 2017 also available:  <a href="http://insight.oxfordshire.gov.uk/cms/carterton-jsna-profile">http://insight.oxfordshire.gov.uk/cms/carterton-jsna-profile</a></p> <p>BC to propose that Witney Town Council discusses the document.</p> <p><b>ACTION:</b>  <b>FC to invite Dr Amar Latif, Margaret Melling and Merlyn Mistry to the January 2019 PPPWO steering group to discuss the profile and actions as a result (Done).</b></p>
<p>8.</p>	<p><b>Healthshare update</b></p> <p>FC presented a draft patient Healthshare MSK leaflet, and questions for comment by the group. Among those present, one had previously used the service and two had spouses who had used it very recently.</p> <p>Initial feedback from members was:</p> <ul style="list-style-type: none"> <li>• This is trying to do 2 things which should be separated             <ul style="list-style-type: none"> <li>• Advertise service and self-referral (short leaflet for waiting room)</li> <li>• Explain referral route – slightly more detailed</li> </ul> </li> <li>• Much too wordy.</li> <li>• Typos noted</li> <li>• Does not meet RNIB guidance: small font size, white on black headings, text on picture</li> </ul> <p><b>ACTION: FC welcomed the comments and asked for further feedback via him as soon as possible.</b></p>

	<p><b>RT suggested that the waiting list has gone up again despite use of locums. A Healthshare practitioner he had seen was concerned that self-referral may miss certain conditions. Other members related experiences of physios successfully identifying underlying issues. FC advised that all patients would continue to be triaged, including self-referred.</b></p>
9.	<p><b>Governor updates</b></p> <p>a. <b>OUHT Oxford University Hospitals Foundation Trust</b> – GS advised that Prof John Montgomery appointed as the next chair of Governors.  <a href="https://www.ouh.nhs.uk/news/article.aspx?id=904">https://www.ouh.nhs.uk/news/article.aspx?id=904</a></p> <p>b. <b>Oxford Health</b> – no update available in Maddy's absence.</p>
10.	<p><b>Updates from PPGs</b></p> <p><b>Eynsham</b> – RT had circulated Merlyn's presentations to the group. No meeting since last PPPWO.</p> <p><b>Nuffield</b> – new website for practice. PPG very pleased. Keeping Well – carried out survey which showed most content. Practice is becoming LLP. Sad to see Dr Oliver Boland retire</p> <p><b>Cogges</b> – BC confirmed that putting updates on the practice future on the PPG noticeboard.</p>
11.	<p><b>Plans for 2019</b></p> <p>Continue to with the Older Peoples' Strategy as part of the 2019 work  <a href="https://consult.oxfordshireccg.nhs.uk/qf2.ti/-/985986/43997573.1/PDF/-/Oxfordshire_OP_Strategy_2019_2024_Final.pdf">https://consult.oxfordshireccg.nhs.uk/qf2.ti/-/985986/43997573.1/PDF/-/Oxfordshire_OP_Strategy_2019_2024_Final.pdf</a></p> <p>GS suggested how PPPWO can impact on healthcare provision in West Oxfordshire to make it into a more patient coproduction approach. Consideration to be made for a joint activity with WODC.</p> <p>3 activities the possibility of running workshops in different parts of West Oxfordshire which are going to be affected particularly by new housing development.</p> <p>JW is keen to ensure that the work with Public Health continues. This was agreed by the group.</p> <p>FC – Healthy Place Making paper from the 27 November meeting of the Oxfordshire Growth Board <a href="http://democratic.southoxon.gov.uk/documents/s15261/Healthy%20place-shaping%20in%20the%20wider%20growth%20agenda.pdf">http://democratic.southoxon.gov.uk/documents/s15261/Healthy%20place-shaping%20in%20the%20wider%20growth%20agenda.pdf</a></p> <p>JW could a consideration be made for Health themes for e.g. transporting to and from hospital when needing to attend hospital for procedures that require someone attending with the patient or the patient not being able to drive home.</p> <p>GS PPPWO could consider looking polling opinion from patients about having procedures done in surgeries as opposed to attending hospital.</p> <p>GS asked if members were happy if the way forward was to start by engaging with the DC in 2019. All agreed.</p> <p>GS to send JW a planning policy for parish councils.</p> <p><b>ACTION</b>  <b>FC to send ET the link for the Oxfordshire Growth Board</b></p>

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12.	<p><b>Healthwatch</b></p> <p>Not discussed</p>
13.	<p><b>AOB</b></p> <p>JW started a discussion about encouraging new members and /or organisations to attend PPPWO meetings. A suggestion was made about Oxfordshire Mind attending. GS pointed out that there wasn't a lot of PPG representation. FC is going to follow up a link he has had in the past with a local school. GS also mentioned meeting Viv Lees, who will hopefully provide further information for The Young People's Executive (known as YiPpEe for short), is a group of young people aged 12 to 18 who work and meet with hospital staff. <a href="https://www.ouh.nhs.uk/get-involved/yippe.aspx">https://www.ouh.nhs.uk/get-involved/yippe.aspx</a></p> <p><b>Social prescribing</b> - TA advised that the team were planning to start piloting the service in January 2019, probably at Eynsham.</p> <p><b>Bicester Community Hospital</b> – RT noted no café and no cups for water dispenser. Outpatients no receptionists for X-ray and physio. Means you can't book next appointment there and then.</p> <p><b>South Central Ambulance Service</b> - JW attended recent Oxfordshire Community Engagement forum in Carterton. Several interesting items:</p> <ul style="list-style-type: none"> <li>• New Youth Website launched (<a href="http://scasyouth.co.uk/">http://scasyouth.co.uk/</a>), aiming to help young people be healthy and safe. Noted SCAS already have kids' website (<a href="http://www.scaskids.co.uk/">http://www.scaskids.co.uk/</a>).</li> <li>• Operations Director advised that SCAS had made significant preparations for winter pressures</li> <li>• Discussion of varying Non-Emergency Patient Transport Service criteria in the different CCG areas served by SCAS Thames Valley and the issues this presents.</li> <li>• Patient experience lead (Amanda Painter) keen to visit PPPWO – <b>JW</b> to invite to March 2019 meeting. What would PPPWO want to hear? Youth engagement, issue of admissions for injuries.</li> </ul>
	<p><b>Summary of Actions</b></p> <p><b>Item 4:</b>  <b>ET to rearrange PPPWO Meeting dates and times with WODC</b>  <b>GS to investigate as Governor the possibility of screens in hospital waiting rooms.</b></p> <p><b>Item 5:</b>  <b>ET to rearrange PPPWO Meeting dates and times with WODC</b></p> <p><b>Item 6:</b>  <b>ET send link to all PPPWO members for Older People's Strategy Consultation – Done</b></p> <p><b>FC to send ET Rachel Pirie details.</b></p> <p><b>ET to email Rachel with an invitation to come to the PPPWO meeting in Jan 19</b></p> <p><b>JWr to send Age UK Gloucestershire report to ET.</b></p> <p><b>Item 7:</b></p>

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