

Minutes. PPPWO

11th September 2018 2.00 – 4.00 pm WODC Offices, Wood Green, Room 2

Present	Name		Organisation / LF
		Graham Shelton	GS
	Roy Thomas	RT	Eynsham Medical Group PPG
	Madeleine Radburn	MR	PPPWO Vice-chair / Windrush PPG
	Brenda Churchill	BC	Cogges PPG and Deer Park Campaign Group
	Lindsey Stevenson	LS	Burford PPG
	Sue Smith	SS	Charlbury PPG
	Jane Southworth	JS	Deer Park Campaign Group
	Jeanette Baker	JB	WODC Cabinet Member for Health and Leisure
	Peter Branson	PB	MS Society West Oxfordshire
	Nicola Perrett	NP	Healthwatch Oxfordshire - minutes

<p>1.</p>	<p>Welcome and apologies</p> <p>GS welcomed the group to the meeting. The group introduced themselves.</p> <ul style="list-style-type: none"> • Peter Branson stated his intention to resign as vice-chair of PPPWO but will continue to attend in his role at the MS Society bringing a connection with NOLF. • Jeanette Baker will attend PPPWO in her role as WODC Cabinet Member for Health and Leisure. She is also the representative on the stakeholders group at OCCG • Roy Thomas is now a member at OUH <p>Apologies from: Dr John Simpson Fergus Campbell Dr Amar Latif Kathy Broughton Teresa Archer Jan Cottle Judith Wardle</p>
<p>2.</p>	<p>Minutes of last meeting</p> <p>The minutes were agreed</p>
<p>3.</p>	<p>Matters arising</p> <ul style="list-style-type: none"> • Bring forward action about online GP services • Bring forward action about best person to attend about JSNA • Bring forward action about next steps for Locality Plan.
<p>4.</p>	<p>The future of Cogges Practice</p> <p>JB read a response from OCCG to the Chair of the Economic and Social Committee explaining the current position about the plan for Cogges Practice. She said that it is three weeks since the letter went to patients and also patients need to be kept updated especially those who do not have access to the internet. The group expressed the need to have public meetings to keep patients updated, and also to ensure that vulnerable patients are properly considered in the process. There is a link to this letter on the WODC website.</p> <p>The group discussed communications with patients, and the need to provide a hard copy update from the practice. The practice is signposting all queries to the CCG who are providing online updates.</p> <p>GS updated the group to say that one of the Locality Forum Chairs will be involved in the selection process</p> <p>Action: GS to ask Ally Green at OCCG about hard copies of update information for patients at Cogges</p>
<p>5.</p>	<p>Healthshare</p> <p>Fergus Campbell has provided information about a physiotherapy service workshop run by Healthshare on 28th September. RT told the group about the difficulties he has experienced accessing physiotherapy services and will contact Julia Stackhouse with his feedback.</p> <p>Action: NP to forward the information about the Physiotherapy Service workshop to the PPPWO group</p>

	Action: Healthshare to be an agenda item at the next meeting
6.	<p>GP online services</p> <p>All practices offer patient online services but there is considerable variation in take-up (between 4 and 66%). The use of this service is something that PPGs can encourage. The group discussed that there are very few appointments available online and more available by phone or at the surgery. This discourages patients from using the online service.</p> <p>Action: NP to circulate the information about PPGs and online patient services Action: Agenda item for next meeting, patient letters arriving later than the appointment date</p>
7.	<p>Prevention Health Fair</p> <p>A detailed plan has been put together with the support of Merlyn Mistry from Public Health at Oxfordshire County Council and WODC</p> <p>Volunteers were requested from PPPWO to help on the day: SS – can help 11 am onwards including tidying up BC – can help on the day and can open the event in her capacity as mayor.</p> <p>SS asked if there is a diagram of all the different NHS and Council bodies and how they work together to help people to understand how the system works. GS added that the system is subject to change</p> <p>Action: NP to ensure there is continuity in communications with the planning group about the next event planning meeting</p>
8.	<p>Antibiotics lecture</p> <p>25 posters have been put up locally. Further copies were shared with the group to put up in their communities. Local schools have been invited. MR thanked Richard Maynard for his work promoting the event.</p> <p>Action: Healthwatch to confirm who will attend on the day of the Antibiotics Lecture; Healthwatch A boards are needed on the day.</p>
9.	<p>Governor updates</p> <p>OUHT The new CAMHS has been launched. MR is getting more information</p> <p>Oxford Health The new Child and Adolescent Mental Health Service (CAMHS) model for the Oxfordshire county has been launched. This will allow young people, families and carers to make direct initial contact with our services for the first time.</p> <p>Working with charity partners, it involves the creation of a new Single Point of Access Team who will be able to speak directly to the young people in need or their parents or carers – removing perceived barriers to allow easier access to care and support. I am getting more information about hours of availability etc but do see this as a key step forward in working with young people with mental health concerns.</p>

	<p>The latest CQC report has just been published including an inspection of Community Health in Oxfordshire. Elements of this have been found to “require improvement”. The Trust is now restructuring in order to provide a greater focus on the Oxfordshire Community Health and I will be pushing for information on the ways in which improvements are to be made. In all aspects of patient care, the Community was rated as caring and responsive. The Trust’s failings relate to management, sharing of information, etc. I will be pressing for details of how these issues are going to be sorted.</p>
<p>10.</p>	<p>PPG updates</p> <p>GS The Nuffield Practice</p> <ul style="list-style-type: none"> • The PPG will be meeting on Tuesday. They are looking for patients to support the committee work. • The PPG has 30 members. They are hoping to involve schoolchildren as well. <p>RT Eynsham Medical Group</p> <ul style="list-style-type: none"> • RT did not attend the most recent meeting and has not yet seen the minutes <p>MR Windrush</p> <ul style="list-style-type: none"> • Two new GPs have been recruited in anticipation of additional patients from Cogges • 2.5 weeks or less is the wait to see a named GP • Windrush is willing to merge with Cogges but would not run it as a branch surgery. BC asked if this is the case could a Cogges PPG member join the Windrush PPG • The PPG has a new Facebook page • The Autumn PPG newsletter has been published • Lloyds pharmacy has moved its online prescription service to Warrington and are using large plastic bags; the PPG will be questioning this <p>PH Burford</p> <ul style="list-style-type: none"> • There are two new GPs meaning the surgery is at full complement <p>BC Cogges</p> <ul style="list-style-type: none"> • There were four patients at the most recent meeting. The PPG was hoping for more involvement. • The practice is reluctant to provide information about the future of the practice and forward any queries to the CCG. The PPG wants to be able to give more information to patients. The group suggested copying the online CCG information and putting it on the PPG noticeboard. The group suggested BC ask the practice manager to contact patients to help with the PPG • The service for travel immunisations has reduced from weekly to monthly • BC will talk to patients on Flu Jab day to find out if they want to join the PPG <p>SS Charlbury</p> <ul style="list-style-type: none"> • Pharmacy2U promotion has been mailed in Charlbury. There is local concern about this. The PPG wants to post the response from the National Association • The PPG has published their newsletter with information about how to make an appointment • The practice has now all female GPs. The PPG would like there to be a male GP as well. <p>PB added that NOLF is holding a public meeting at Chipping Norton Town Hall on the evening of 25th September. The focus will be the North Oxfordshire Locality Plan. On 29th September in the Theatre at Chipping Norton there will be a Health Fest Day with speakers.</p>

	<p>The group discussed publication of PPG documents and that information goes through the practice before it is put on the practice website. Generally this was seen as a courtesy and good working practice.</p> <p>Action: PPG publication and communications with practices to be an agenda item at the next meeting</p>
<p>11.</p>	<p>Healthwatch Oxfordshire update https://healthwatchoxfordshire.co.uk/wp-content/uploads/2018/07/Agenda-Item-8-Paper-3-Executive-Directors-Report.pdf</p> <p>A successor has been appointed to support the Locality Forums and handover has been arranged.</p>
<p>12.</p>	<p>AOB and date of next meeting</p> <p>JB brought to the attention of the group regular meetings to discuss housing developments with the involvement of Robert Courts MP.</p> <p>PB offered the group copies of a new leaflet for West Oxfordshire MS Society</p> <p>Future Meetings to be held at WODC Wood Green:</p> <ul style="list-style-type: none"> • Tues 9 Oct 10-12. Room 2 • Tues 13 Nov 2-4. Room 2 • Tues 11 Dec 10-12. Room 1
	<p>Summary of Actions</p> <p>Item 3: Matters Arising Brought Forward</p> <ul style="list-style-type: none"> • Bring forward action about online GP services • Bring forward action about best person to attend about JSNA • Bring forward action about next steps for Locality Plan. <p>Item 4: GS to ask Ally Green at OCCG about hard copies of update information for patients at Cogges</p> <p>Item 5: NP to forward the information about the Physiotherapy Service workshop to the PPPWO group</p> <p>Item 5: Healthshare to be an agenda item at the next meeting</p> <p>Item 6: NP to circulate the information about PPGs and online patient services</p> <p>Item 6: Agenda item for next meeting, patient letters arriving later than the appointment date</p> <p>Item 7: Action: NP to ensure there is continuity in communications with the planning group about the next event planning meeting</p> <p>Item 8: Healthwatch to confirm who will attend on the day of the Antibiotics Lecture; Healthwatch A boards are needed on the day.</p> <p>Item 10: PPG publication and communications with practices to be an agenda item at the next meeting</p>