

**Minutes. PPPWO Meeting**

**9<sup>th</sup> January 2018, 2 – 4.00p p.m.**

WODC Wood Green.

<b>Present</b>	<b>Name</b>		<b>Organisation / LF</b>
		Graham Shelton	GS
	Fergus Campbell	FC	<i>Oxfordshire Clinical Commissioning Group (OCCG)</i>
	Roy Thomas	RT	<i>Eynsham Medical Centre PPG</i>
	Judith Wardle	JW	<i>Action for Carers</i>
	Brenda Churchill	BC	<i>Cogges PPG, (Deputy Mayor and Witney Town Councillor)</i>
	Jane Southworth	JS	<i>Deer Park Campaign Group</i>
	Yvonne De Burgo	YdB	<i>Deer Park Campaign Group</i>
	Sue Smith	SS	<i>Charlbury Practice</i>
	Deidre Myatt	DM	<i>Bampton Surgery</i>
	Veronica Barry	VB	<i>Healthwatch Oxfordshire (HWO) (Minutes)</i>
	Nicola Perrett	NP	<i>Healthwatch Oxfordshire</i>

1.	<p><b>Welcome and Introductions.</b> Graham welcomed everyone <b>Apologies</b> – Kathy Broughton, Peter Branson, Jacqui Wright, John Simpson, Maddy Radburn, Brenda Churchill, Jan Cottle.</p>
2.	<p><b>Minutes of previous meeting (November 14th 2017)</b></p> <p><b>Item 5 MSK/ Healthshare.</b> FC updated the group on progress with waiting times for this service. As of Sept/ Oct data waiting times are reducing with new service, and working towards 4 weeks wait. RT commented that patient at Eynsham visiting GP had been asked if he would like to pay or had insurance for physio, as 'no' was made an e-referral, and patient acknowledged next day in system. SS asked about Windrush practice physio. FC commented that in the neighbourhood access hub, the physio role has been diagnostic. GP feedback is positive but patient evaluation needs to be reviewed. The new Healthshare self referral route will start in April (delayed due to need to get waiting times down) GS commented that the new MSK service was set up with a lot of patient input, and it would be good to know what patient evaluation was planned. <b>ACTION:</b> FC will get more up to date data and patient feedback FC to find out if more staff have been employed.</p> <p><b>Minutes approved</b></p>
3.	<p><b>Matters Arising.</b> <b>Item 4:</b> JW has explored with Kay Francis of carers Oxfordshire re possible promotion of carers week as part of Locality group public event. Needs clarifying what group want. Further discussion later.</p>
4.	<p><b>Item 4. West Locality Primary Care Plan update</b> FC gave out report (West Locality draft version date: Dec 22 2017) and gave overview. Next step is for authors to go through plans to make sure all comments made are acknowledged or addressed. Comments from public/ patients have been very helpful. GS commented that the report had a good structure, and asked who are the authors of the W. Oxon plan and does it include patients? FC said OCCG has employed PA consulting working as 'ghost writer' guided by clinical directors to ensure that there is consistency across the whole of Oxon, and ensure each comment is addressed systematically. JS noted that there was nothing in the doc (22.121.7) about Deerpark Action group's proposals put to Catherine Mountford at their meeting. Going back to the IRP report and the need for a 'plan for Witney and surrounds', thinks meeting with Catherine Mountford at end of Nov must be acknowledged in the document. <b>ACTION FC to follow up.</b> GS said this brought up a wider issue in that the plan is not really a strategic plan that looks at how we serve the patient population in the future, its more a practical document that how work will be done in the next 2-3 years, and is weak in that it has no costs, and without financial figures it is impossible to comment. FC said that the Oxfordshire Primary Care Commissioning Committee, which has lay membership, makes decisions about primary care across the county, and is a publicly accessible meeting with minutes published online. This group met on 2 Jan and confirmed level of investment in the range of projects. (Link: <a href="http://www.oxfordshireccg.nhs.uk/get-involved/opcc-committee.htm">http://www.oxfordshireccg.nhs.uk/get-involved/opcc-committee.htm</a> ) Debate took place as to whether the group felt there had been 'wide engagement' around the plans, JS expressed concerns that patients were being presented with a view and that it was not clear what they are agreeing to, asking when the plans come out what options are there for the patients to disagree? FC commented that OCCG engagement had been thorough. IRP is now going to an independent</p>

	<p>reviewer who will review process of the locality plan and will report. North East London Commissioning Support Unit are undertaking this review. JW said it would be useful to see the North locality plans as there is a cross over.</p> <p>GS said when planning for the future, a more strategic plan is essential based in a logical way looking at choices, costs, and solutions.</p> <p>JS again commented that the IRP had stated co-production and still feels this report did not have enough patient involvement.</p> <p>FC said next steps was to issue draft report for wider engagement, and making sure plans addressed issues raised by stakeholders, continue to improve into production of final plans.</p> <p>SS asked how funds were to be released from secondary care to be invested in primary care? FC agreed moving money across is difficult in current circumstances. Funds have been moved across in last two years, but to make changes in public services often needs 2x funding to pay for existing services which improve the new one.</p> <p>GS thanked FC for his feedback, and apologised for the groups 'robust comments' . He recognised it was a pragmatic plans which should lead to efforts in building a proper strategic plan with milestones, cost, and understood by the general public who should be involved in its production.</p> <p>JS asked about reference to possible expansion/ relocation of Nuffield and Cogges surgeries, asking if there was any information, as potentially this could be seen as a substantial change. FC sees it as a long term plan (p 18 draft locality plan) ref) in recognition of population expansion over the longer term and possible need for relocation in the future. No plans or discussion as yet.</p> <p>JS commented that if OCCG had recognised need for a substantial expansion in Witney, surely this should be in the plan, e.g. new build in Witney. OCCG recognising expansion in West Witney and need for practices where there is demand, is a strategic issue which needs addressing. How is primary care going to be addressed into the future?</p> <p>FC commented p.18 notes an 'options appraisal'</p>
<p>5.</p>	<p><b>Item 5. Public Event. Public Event on 3<sup>rd</sup> March from 10.30-12 at Witney Corn Exchange, with Professor Heneghan on antibiotic resistance. Refreshments 10am on.</b></p> <p>Maddy/ GS have discussed draft poster. <b>ACTION: GS/ MR to meet with HWO to develop poster and publicity.</b></p> <p>Other events planned at last meeting was one in June planned around carers week (11-17 June 2018) JW has made initial contacts but needs wider plan. Group discussed that the event could focus on self care, keeping independent. FC commented that it would be useful to link to Heather McCullogh and Jaqui Wright WODC, and work with them as they have done a lot of work on prevention.</p> <p><b>ACTION: Sub group to plan in more detail including FC, JW, GS, MR Heather McC and HWO. Venue to be decided and booked..? Eynsham.</b></p>
<p>6.</p>	<p><b>Item 6: Accountable Care Organisations/ Systems (ACS). FC</b></p> <p><a href="https://www.kingsfund.org.uk/publications/accountable-care-organisations-explained">https://www.kingsfund.org.uk/publications/accountable-care-organisations-explained</a>  <a href="https://www.england.nhs.uk/accountable-care-systems/">https://www.england.nhs.uk/accountable-care-systems/</a></p> <p>FC presented paper on ACS from Locality Forum Chairs Meeting with OCCG (17.10.17) and gave overview of this initiative, which is underpinned by bringing health and social care to work more closely in a geographic area. There is not a formal definition of ACS as they are being created in response to local conditions. Buckinghamshire have pushed ahead with it <a href="https://bobstp.org.uk/buckinghamshire/accountable-care-system/">https://bobstp.org.uk/buckinghamshire/accountable-care-system/</a> with joint planning of actions.</p> <p>Oxfordshire has not progressed this to date, but does need to move this forward and address the gaps between Health and social care. The new interim OCCG lead Lou Patten as come from Buckinghamshire and has been key in setting up the ACS there, so this can be seen as an indication of OCCG aim to start pushing this forward. The Care Quality Commission (CQC) inspection in Nov 2017 focused on the health and social care system in Oxon and delays to transfer of care. Report due soon. A range of partners including OCC were involved in this, and as a published report, action is expected. SS commented on King's Fund paper (above) which was not positive about ACS model, which seems to have been imported from US.</p>

	<p>The group discussed the significance of the recent change of name of Department of Health to Department of Health and Social Care. JS noted concern about the term 'accountable' and asked about where the scrutiny would lie, and how accountable it would be to the ordinary citizen. Health and Wellbeing Boards (HWB) have HWO on it to give a patient voice.</p>
<p>7.</p>	<p><b>Item 7 Governor Update. Maddy Radburn emailed an update.</b></p> <p><u>Report from the Oxford Health Foundation Trust:</u></p> <ul style="list-style-type: none"> <li>• plans are now well in hand to increase the role of Governors in the Trust to enable Governors to ask more questions, get more answers and play a larger role in the organisation;</li> <li>• we have met with the Integrated Locality team lead in Witney and also the Mental Health Care advisor for South Central Ambulance: both meetings were enlightening - more detail at the next meeting.</li> </ul>
<p>8.</p>	<p><b>Item 8: PPG updates.</b></p> <p><u>Report from the <b>Windrush</b> Patients' Group:</u> (via MR email)</p> <ul style="list-style-type: none"> <li>• we have now recruited a young Mum to our group and altered the timing of our meetings to enable her to take an active part;</li> <li>• our "Did not attend" figure for last month stood at 3%: do other PPGs have their DNA figures as percentages (for interest?);</li> <li>• we are working with the Practice Manager to improve the use of the "JX" screen which is in the waiting room - asking for less wordy information and fewer "cartoons";</li> <li>• there have been some more problems with the transfer of prescriptions to Boots in Witney - several have not arrived in time. Are other Practices having problems with Boots?</li> <li>• PPG has now joined the NAPP "Group of 100" - so that we are one of 100 PPGs nationwide who will be used in specific surveys</li> </ul> <p><b>SS:</b> Charlbury some progress 30 people are interested in electronically being part of the PPG. Proactive support from surgery. Steering group meeting planned. Would welcome support re constitution and how to run meetings. VB to send example constitutions.</p> <p><b>GS Nuffield. Quiet time of year. Quarterly newsletter 'Keeping Well'</b></p> <p><b>RT Eynsham:</b> due to meet 6 Feb so no report. Welcome potential locality event in Eynsham and will bring in PPG support and action. Don't have fixed meeting dates, more ad hoc, and now working on stage 2 set of questions to go out to survey.</p> <p>Bampton: DM. DM not a member of the PPG and was encouraged to find out and join. The Locality group did have contact with Bampton in the past.</p> <p><b>ACTION: All to ask PPGs if there are any issues with Boots pharmacy prescription services.</b></p>

9.	<p><b>Item 9: Healthwatch Oxfordshire Update.</b></p> <p>VB introduced Nicola Perrett who is to replace her in the supporting role for the group. Welcome to Nicola. GS noted he is keen to have consistency of support.</p>
10.	<p><b>AOB.</b>          New OCCG Clinical Director (ex West Locality) Kiren Collinson. New deputy is Dr Latif, from Eynsham and was county wide lead on long term conditions, and diabetes. FC suggests group to invite him to the meeting to meet group. All agree.<b>GS/FC ACTION.</b>  <b>Sue:</b> Apologies for next meeting</p>
11.	<p><b>Summary of Actions</b>  <b>Item 2 MSK ACTION:</b> FC will get more up to date data and feedback FC to find out if more staff have been employed.</p> <p><b>Item 4 West Locality Plan. ACTION FC</b> to follow up ref in document to Catherine Mountford meeting with Deerpark</p> <p><b>Item 4 Public Event. ACTION: GS/ MR</b> to meet with HWO to develop poster and publicity.  <b>ACTION:</b> Sub group to meet to plan in more detail including <b>FC, JW, GS, MR Heather McC and HWO.</b> Venue to be decided and booked..? Eynsham for June and ? Carterton for Sept.</p> <p><b>Item 8 ACTION:</b> All to ask PPGs if there are any issues with Boots pharmacy prescription services.</p> <p><b>AOB ACTION: GS/FC</b> to invite Dr Latif to a future meeting</p>
12.	<p><b>The dates for PPPWO meetings for <u>2018</u> are as follows:</b></p> <ul style="list-style-type: none"> <li>• Tues 13 February 10-12. Room 2.</li> <li>• Tues 13 March 2-4pm. Room 2. (Elmfield)</li> <li>• Tues 10 April 10-12. Room 1.</li> <li>• Tues 8 May 2-4pm. Room 2.</li> <li>• Tues 12 June 10-12. Room 1</li> <li>• Tues 10 July 2-4. Room 2.</li> <li>• Tues 7 Aug 10-12. Room 2</li> <li>• Tues 11 Sep 2-4. Room 2</li> <li>• Tues 9<sup>th</sup> Oct 10-12. Room 2</li> <li>• Tues Nov 13 2-4. Room 2.</li> <li>• Tues Dec 11 10-12. Room 1.</li> </ul> <p><b>All except March are at WODC Offices, Wood Green, Witney</b></p> <p><b>Public Event Saturday 3<sup>rd</sup> March 2018. 10-30am. Witney Corn Exchange.</b></p>