

<p>1.</p>	<p>Introduction and Apologies</p> <p>EC welcomed everyone and explained that she will be attending a meeting at Oxfordshire Mind on Friday to deliver an update on PCNs.</p> <p>Apologies Sylvia Buckingham Rachel Ruscombe-King Margaret Simpson</p>
<p>2.</p>	<p>Minutes of previous meeting</p> <p>Minutes agreed.</p> <p>EC requested that in future ET send minutes to all Oxford City members, for information only, following amendments being made by Chairs and OCCG.</p> <p>ACTION ET to send minutes to all Oxford City members for information only following amendments being made by Chairs and OCCG</p>
<p>3.</p>	<p>Matters arising</p> <p>a) Annual Report EC has updated the Oxford City update for the OCCG annual report for Ally Green.</p> <p>b) Oxfed Extended Hours JAH has asked for information but has yet to receive anything.</p>
<p>4.</p>	<p>Update from Locality Forum Chairs</p> <p>TR gave a brief update on the LFC meeting explaining that discussions had were based on agenda points for the meeting with OCCG. Some of the points to be added are:</p> <ul style="list-style-type: none"> • Social prescribing evidence in relation to integrated care systems; • Primary Care Networks; • OCCG to ask the Regional NHS England representative to speak at the OCCG/LFC meeting about formal engagement with patients. • To raise the question as to whether there are still going to be individual PPGs once PCNs are in place • ensure that the next version of PPI Report covers measurable outcomes.
<p>5.</p>	<p>Group membership and PPG list</p> <p>A short discussion was held with regards to PPG Chairs who attend the Locality Forum (LF) meeting. JAH and ET have been updating the Chair list. It was agreed that the 2 Patient Chairs from the Leys and Bartlemas surgery be invited to join the Core Group.</p> <p>EC knows Beth Brown-Reid from Bartlemas and agreed to contact her. ET was asked to find the contact details of the Leys chair and invite him to join the group.</p> <p>Other practices would also be contacted to see if they would like to send a patient representative.</p>

	<p>ACTION ET to contact The Practice Manager at Leys Health Centre to ask PPG Chair to contact her regarding being invited to attend the Oxford City Locality Forum. ET to contact all Oxford City PPG Chairs to ask if they can't attend the LF meeting, whether they can send a PPG representative.</p>
6.	<p>Main item: Primary Care Networks</p> <p>a) Update from Julie-Anne JAH congratulated EC on her presentation given at the Oxford City GP meeting. JAH will send a list out for the 6 Primary Care Networks (PCNs) once they have been agreed by all practices. PF asked who was going to work out how each PCN will work. JAH explained that this will be the role of the PCN Clinical Director. TR asked whether there was a place for Federations, JAH explained that they are the 'vehicles for delivery'. In future funding will be passed to PCNs, they will make the decision as to whether they pay the federations to deliver what is being expected from NHS England.</p> <p>A county-wide Integrated Care meeting is being held at the Kassam Stadium on 13th June, both TR and EC will be attending.</p> <p>Feedback from 'offer' re PPG support EC asked members if any feedback had been received from practices following her presentation at the Oxford City GP meeting.</p> <ul style="list-style-type: none"> • The Summertown Practice have asked for a member of the Oxford City Locality Forum to attend their PPG meeting on 11th June 2019. • The Observatory Medical Centre will be having a meeting on the 24th June 2019, EC will be attending. • Other practices have discussed PCNs at their recent meetings <p>b) What next? Oxford City Locality Forum would like to liaise with all practices and PPGs within their newly formed PCNS using generic information, in no more than 3 slides to explain to patients:</p> <ul style="list-style-type: none"> • What's is happening? • The timetable for things changing. • What difference is this going to make with my care. <p>TR explained that the Manor have put together an information leaflet, it is currently being proofread to be given out to patients. Once this has been done, she will ask if it can be shared with Oxford City LF.</p> <p>A comment was made by VS to ensure that there was a real need for information input from patients and that it is imperative that there is collaborative working for the practices that will be working together.</p> <p>EC added that there should there be a template for the basic information leaflet on PCNs this should include information on Social Prescribing and the Clinical Pharmacist which PCNs must have in place during the first year. All Oxford City Locality Forum members are to send EC questions that have been raised at the various meetings they attend to assist putting together the basic information leaflet.</p> <p>VS asked if there is any evaluation done on Social prescribing as there seems to be variations on how and what is expected. JAH explained there is nationally a role description under the new scheme.</p> <p>ACTION</p>

	<p>EC and TR to put together a few slides together to provide a basic information pack for patients. All Oxford City Locality Forum members to send EC any questions that have been raised. JAH to see if there are any slides with information that can be used for public use.</p>
7.	<p>September event – winter planning</p> <p>Wednesday 25th September 2019 was decided as the date for the Oxford City Locality Forum Event, the main subject will be around Winter Planning. ET to liaise with CP for a possible location. The programme will include: Public Health perspective for winter planning. CP to deliver a presentation on the research that she is currently undertaking. The layout for the event will be to seat PPG members in their PCN groups and start looking at the question of from a patient’s perspective - What being in a PCN means for you? Oxford City PCN Clinical Leads if they will give a short presentation.</p> <p>ACTION ET to liaise with CP for potential locations</p>
8.	<p>Updates from PPGs / Group members</p> <p>St Bartholomew’s - PF updated that the coffee mornings are still being held, the GPs are reluctant for coffee to be had in waiting rooms, PPG member invite patients to come into a side room following their appointments, this has been welcomed by many patients who are very appreciative of the chance to sit down and chat.</p> <p>Temple Cowley Medical Practice - PH the PPG met last week discussion was around the Social Prescriber that works for the multiple practices.</p> <p>Observatory Practice - EC updated that Stephanie Smith the marketing officer for Health walks at OCC is leaving her role. The plans for East Oxford walks will now be postponed due to there being no replacement yet.</p> <p>Cowley Road Medical Practice - VS explained that there is training for health walks available. An issue raised from Patient experience has been taken to practice and had good feedback.</p> <p>Manor Surgery - TR updated that she has been invited to go to the practice staff meeting, she took feedback which has also come from the talks held not just from PPG members.</p>
9.	<p>Healthwatch Oxfordshire</p> <p>TR explained that HWO have been given a 3-year contract from OCC. This year the key focus is Mental Health, with Enter and View visits being planned for local Psychiatric Inpatient Wards. TR mentioned and encouraged members to attend the PPG Forum that is being held on Wednesday 12th June and mentioned a further PPG Forum will be held in October.</p>
10.	<p>Any other business</p> <p>MSK Physio - JAH updated regarding the company who provide physiotherapy - Healthshare and advised that the self-referral system is now available for patients to self-refer. Healthshare are just working through how this will be advertised out to patients generally.</p> <p>EC expressed concern that when she attended the last GPs meeting it is mentioned that the Sunday extended hours not being utilised. She gave an example of having tried to access this</p>

	service when her surgery was closed but being referred to 111 instead.
11.	<p>Date of next meeting</p> <p>17th July 2019 2.00pm to 4.00pm. JAH to see if meeting room 3 is available at Jubilee House.</p> <p>ACTION JAH to book meeting room 3 at Jubilee House for 17th July 2019.</p>
	<p>Summary of Actions</p> <p>Item 2 ET send minutes to all Oxford City members for information only following amendments being made by Chairs and OCCG</p> <p>Item 5 ET to contact The Practice Manager at Leys Health Centre to ask PPG Chair to contact her regarding being invited to attend the Oxford City Locality Forum meeting ET to contact all Oxford City PPG Chairs to ask if they can't attend the LF meeting, whether they can send a PPG representative</p> <p>Item 6 EC and TR to put together a few slides together to provide a basic information pack for patients. All Oxford City Locality Forum members to send EC any questions that have been raised. JAH to see if there are any slides with information that can be used for public use.</p> <p>Item 7 ET to liaise with CP for potential locations</p> <p>Item 11 JAH to book meeting room 3 at Jubilee House for 17th July 2019.</p>