
Minutes. Oxford City Locality Forum

13th June 2018, 1.00 – 3.00 pm. Jericho Health Centre

Present	Name		Organisation / LF
	Elaine Cohen	EC	Observatory Medical Practice
	Tracey Rees	TR	Manor Surgery
	Vivien Sieber	VS	Cowley Road Medical Practice PPG
	Roger Smith	RS	Observatory Medical Practice
	Nicola Perrett	NP	Healthwatch Oxfordshire (minutes)

<p>1.</p>	<p>Welcome and introductions</p> <p>The group was welcomed with coffee and strawberries</p> <p>Apologies Julie-Anne Howe Sylvia Buckingham Margaret Simpson Kathryn Wilkinson</p>
<p>2.</p>	<p>Minutes of previous meeting</p> <ul style="list-style-type: none"> • Julie Anne Howe to be added to the apologies • The list of clusters and GP commissioning meetings has been circulated • A meeting has been held with Ally Green at OCCG about the Annual Report. There has been a second draft and it is not known what the next steps are. There is no confirmation of timescales. The report is a requirement for NHS England. <p>The minutes were agreed</p>
<p>3.</p>	<p>Matters arising</p> <p>None</p>
<p>4.</p>	<p>Review of 15th May event</p> <p>The group thanked Margaret Simpson for the work she did to promote the event.</p> <p>The group updated Vivian on the presentations on the day.</p> <p>The group were very pleased with the suggestions that were made by participants for the future meetings and events.</p> <p>Action: NP to draft a summary of the event and the December event for the Healthwatch Oxfordshire website</p>
<p>5.</p>	<p>Update from county-wide LFCs meeting (11th June)</p> <p>TR updated the group about the Locality Forum Chairs meeting on Monday including</p> <ul style="list-style-type: none"> • Ongoing issues with Healthshare. • OCCG appears to have decided that Louise Wallace will chair the LF Chairs OCCG meeting. The Chairs are concerned they will no longer have direct communication with the Chief Executive and Clinical Chair. <p>TR advised the group that the LF Chairs group has agreed a written a statement about their purpose for discussion with OCCG.</p> <p>The group discussed the way that the OCCG Chairs meeting works, for example that the action log does not include completed items which would be useful.</p> <p>The group discussed examples of the way that the health system is working well and where it is not across the country, and queried whether issues they experience in Oxfordshire are county wide.</p>

	<p>The group noted that patient participation is a requirement in GP practice contracts and that the CQC does look at patient participation in inspections.</p> <p>The group expressed disappointment in the lack of practice engagement and that good things happen in PPGs in spite of this.</p> <p>NP told the group that Healthwatch wants to promote examples of the good things that PPGs do, and will be sending a questionnaire to practice managers about patient involvement.</p> <p>RS questioned engagement between practice managers and PPG chairs. The group is aware of a regular meeting of practice managers and asked whether there is scope to attend this meeting.</p> <p>Action: The group would like to propose the next available Oxford City Practice Managers meeting to invite PPG chairs to talk about working together. NP to ask JAH when practice managers meet.</p>
6.	<p>Widening the scope of our work / Forward planning - rest of 2018</p> <p>The group wants to use the suggestions from the May event to inform their future planning.</p> <p>By November there may be a better understanding of what is happening about Health and Social Care integration.</p> <p>It was agreed that we should plan for a public event in November 2018.</p> <p>November Event – Integration / health promotion and prevention to include:</p> <ul style="list-style-type: none"> • Oxfordshire County Council (Kate Terroni) to talk about social care integration. • Public Health (Jackie Wilderspin) • Health • Market Place <p>This will take place w/s Monday 19th November. Suggested venues to investigate are</p> <ul style="list-style-type: none"> – Jam Factory – City of Oxford College. – School of Government – SAID Business School – Medical Sciences Teaching Centre <p>The group asked if OCCG has a roving mike if the event is at WOCA</p> <p>A smaller event will also be planned for Spring 19 content tbc but PPG involvement in social prescribing was one suggestion.</p> <p>The core group is getting smaller and the group suggested broadening the membership and suggested inviting:</p> <ul style="list-style-type: none"> – the new chair at Bartlemas, Penny Faust – Eddie Duller – CAB, Rachel Ruscombe-King who attended the May event. – Joe McManners - making a link to the City Council – Hard to reach groups <p>Action: Group members to invite new people to join and strengthen the group and its network. TR will contact Eddie Duller EC will contact Penny Faust and Rachel Ruscombe-King The group will explore contacts with MIND, the City Council and Social Services</p>

7.	Updates from all
8.	<p>AOB</p> <p>None</p> <p>Date of Next Meeting</p> <p>1st August 2018 1.30 at Jericho Health Centre - focus on new members 12th September 2018 1.30 venue tbc - focus on planning November event</p>
	<p>Summary of Actions</p> <p>Item 4: NP to draft a summary of the event and the December event for the Healthwatch Oxfordshire website</p> <p>Item 5: The group would like to propose the next available Oxford City Practice Managers meeting to invite PPG chairs to talk about working together. NP to ask JAH when practice managers meet.</p> <p>Item 6: Group members to invite new people to join and strengthen the group and its network.</p> <p>TR will contact Eddie Duller</p> <p>EC will contact Penny Faust and Rachel Ruscombe-King</p> <p>The group will explore contacts with MIND, the City Council and Social Services</p>