

Minutes. SWOLF

28th May 2019, T10.00am to 12.30pm, Didcot Civic Hall

Present	Name		Organisation / LF
	Shelagh Garvey	SG	Didcot Health Centre / SWOLF Chair
	Lesley Powell	LP	Didcot Health Centre
	Richard Pullen	RP	Berinsfield Surgery
	Dave Butterworth	DB	The Abingdon Surgery (Stert Street)
	Tom Thacker	TT	Newbury Street, Wantage
	Julie-Anne Howe	JAH	OCCG
	Dermot Paddon	DP	Woodlands Medical Practice
	Janet Parker	JP	Newbury Street, Wantage
	Mary Braybrooke	MB	Clifton Hampden Surgery
	Sue Hannon	SH	Church Street, Wantage
	Bruce Claxton	BC	Church Street, Wantage
	Emma Teasdale	ET	Healthwatch Oxfordshire (minutes)

1.	<p>Welcome, introductions and apologies</p> <p>SG welcomed everyone to the meeting. JAH introduced herself as the new Locality Coordinator for the SWOLF area within OCCG. She already covers the Oxford City and North East Localities and will be attending future meetings.</p> <p>Apologies Martin Tarran-Jones Jonathan Crawshaw Bob Lassam Gene Webb Eileen Langley</p>
2.	<p>Minutes of meeting held on 19th March 2019</p> <p>Minutes agreed.</p>
3.	<p>Chair Update OCCG/LFCs</p> <p>SG gave a brief update from the Locality Forum Chair (LFC) meeting, explaining that discussions were held around Primary Care Networks (PCNs) the concern that the minutes from the meeting with OCCG/LFCs are not received in a timely manner. The next OCCG/LFC meeting is due to be held on 6th June 2019, the LFCs are going to ask for a consideration to changing the name of coproduction to co design.</p>
4.	<p>Feedback on Primary Care Stakeholder meetings</p> <p>Wantage The notes from the March meeting are available online. What has been highlighted is that the planned timescales are unrealistic, as well as despite being mentioned in the task and finish group notes the roadshows haven't been advertised.</p> <p>JP explained that the Wantage group have met with HOSC. HOSC have admitted that Wantage is a pilot group to test the framework for future healthcare in other areas. The survey has been completed but didn't meet with everyone's approval, it looked at the services people use, highlighting social networks rather than health services, volunteer support groups, transport etc. SH explained that this was due to the data that was already held they wanted to look at people's leisure activities. Draft results have shown that approximately 1700 – 1800 surveys were completed, there seems to be uncertainty as to what will be done with the data. The stakeholder group are be split into two with one group focusing on looking at the data, the other group will be looking at the strategy and where it is going. SH also made comment that it was frustrating that the meetings weren't planned particularly well in advance which makes it difficult for continuity.</p> <p>Didcot The revised plans have been proposed and will be resubmitted. With regards to short term plans, SG reminded the group that she had previously tried to ask questions at a meeting she had attended but was told that she was not able to ask questions as the answers was confidential information.</p> <p>A short discussion was held surrounding Didcot GP practices becoming full. OCCG have an estate manager in place who is working with practices to try to assist utilising the real estate to the best of its ability. JAH also explained that with regards to funding, one of the issues in Oxfordshire is that it is one of, if not the lowest funded county in the country, due to being "fit and healthy" and "well doctored". BC asked what being "over doctored" meant, does this exclude the doctors within the hospitals. JAH will investigate.</p>

	<p>SG mentioned the concern of putting specialists into practices, i.e. paramedics clinical pharmacists, and taking them out of the community has already started to affect local pharmacy's in Didcot. SH also commented that there is concern with regards to the pharmacy in the health centre in Wantage. Prescriptions are only prepared once you go to collect. The PPG has raised this and spoken to the pharmacy group.</p> <p>ACTION JAH to investigate whether being "over doctored" and whether it excludes doctors within hospitals.</p>
<p>5.</p>	<p>Update on SWOL</p> <p>SG gave a brief update from the last SWOL using the minutes from 19th March. SWOL group also met on 21st May, no minutes currently available.</p> <p>The future of locality meetings was discussed in the context of PCNs, all GP practice commissioning leads who attend SWOL agreed the meetings were important for receiving and feeding back information to OCCG. The LFCs asked last year about what would happen to localities when PCNs were formed. The PCNs may possibly cover some of the localities. JAH confirmed that until PCNs are in place OCCG will continue to support localities for the rest of the year until PCNs are in place and will reassess once they are established.</p> <p>Wantage - there was a brief update the Assura, Wantage practice owners and OCCG are making progress on the revised extension plans. The wider OX12 project is due to be discussed at HOSC in June.</p> <p>Didcot update - OCCG are working with the planning authority for the proposed new health centre on Great western park</p> <p>Following discussion with SG, BL gives an update on the matters concerning SWOLF.</p> <p>Following SG asking, SWOLF members agreed would like to receive a copy of the SWOL minutes. These are publically available on OCCG website here: https://www.oxfordshireccg.nhs.uk/your-local-area/south-west/ . Look for the link on the right side of the page which says GP Locality Meetings.</p> <p>SH would like clarity surrounding the current Assura plan for Wantage, they have been told that the plan is to build on front of building providing 11 more consulting rooms. Patients are unaware of this. BC received a reply from Julie Dandridge to a letter he had written regarding the expansion plan informing him that both SWOLF and SWOL are updated regularly on the progress. JP commented that both she and Connie Tonks (CT), previous PPG Chair at Church Street Practice, attended first few meetings with regards to the extension but were then subsequently excluded.</p> <p>ACTION SG to send SWOL minutes to all SWOLF members JAH will liaise with the OCCG Estates manager for an update on the plans at Wantage</p>
<p>6.</p>	<p>Feedback and updates (if not covered under item 5)</p> <ul style="list-style-type: none"> • Primary Care Networks <p>DB explained that he represents the PPG and is the Chair of Healthy Abingdon. There is concern that the GPs in Abingdon have decided to have two PCNs there will be 2 of the practices in middle of Abingdon plus Clifton and Berinsfield. The other PCN will be The Abingdon Surgery, (Stert Street), Malt house, Marcham Road. Each have their own social prescriber and clinical pharmacist. Concern was expressed concerning the funding and ensuring that there is assurance from OCCG that practices do collaborate to ensure best use of funding. JAH</p>

	<p>explained that it is a national decision as to how the funding is divided to PCNs. It is part of the long-term plan and funding will eventually come directly to PCNs for them to decide how to spend it.</p> <p>Due to final PCN groups not yet known SG doesn't yet know who the Clinical lead for Didcot will be. Acknowledgment has been made that the GPs are having to work very hard with the given timeframe. All LFCs have been invited to attend a PCN workshop on 13th June. JP will be attending as SG is unavailable.</p> <p>JAH explained that there will be 4 PCN in SWOLF but is not able to confirm these until all practices have signed and NHS England have agreed. SH asked about crossing localities within the PCNs. JAH confirmed that this will be able to happen.</p> <p>SG will send out a link that provides information surrounding the PCNs to all SWOLF members. JAH explained that some Oxfordshire practices have already been working together at PPG level to keep them abreast of changes, and will share information what comes from her other two localities where this is agreed.</p> <ul style="list-style-type: none"> • GP Contract No further news • Locality Plan Not discussed. Post meeting note from JAH – the refresh of the Locality Plan is almost complete and will be posted on the OCCG website when final. JAH will ensure SG is sent a copy. • PET-CT-Scan Following the HOSC meeting the contract regarding the PET-CT-SCAN has gone to the Secretary of State. A decision is being awaited.
7.	<p>Update or bubbling issues from PPGs</p> <p>See PPG reports at Annexe A</p>
8.	<p>Healthwatch Update – PPG Forum 2019</p> <p>The PPG Forum being held in Wallingford was discussed, ET was asked to explain the theme. Which this time will be based around PPGs starting to work together within their newly formed PCNs. ET also mentioned that a further Forum will be held in October.</p>
9.	<p>Any other business</p> <p>SG explained that she has completed the SWOLF section in the OCCG Patient and Public Involvement report, she has included that information that the events that each individual PPG as they do not run major events.</p> <p>SG met with BL with regards the role description for attending the SWOLF meeting as a patient representative, which has been written by Jonathan Crawshaw there is concern that some of the description was not appropriate. SG and BL decided that one key issue from the SWOLF meeting will be chosen to be spoken about at the SWOLF meeting.</p> <p>BC – there is a lot of benefit meeting locally within SWOLF. The concern is that once PCNs are established that areas will become insular that the cross-locality meetings within SWOLF will be more important.</p>
10.	<p>Date of next meeting 2019</p> <p>All Saint Room, Didcot Civic Hall from 10.00am to 12.30pm is booked for the following dates:</p>

	Tuesday 23 rd July Tuesday 17 th September Tuesday 19 th November
	Summary of Actions Item 4 JAH to investigate whether being “over doctored” and whether it excludes doctors within hospitals Item 5 SG to send SWOL minutes to all SWOLF members JAH will liaise with the OCCG Estates manager for an update on the plans at Wantage

PPG Updates for Minutes.

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Church Street PPG

We are running a series of general talks, open to everyone, starting with one in June on Strokes. This will hopefully be the first of many - we've several speakers lined up and are liaising with Newbury Street PPG.

A transport survey where we are asking how people get to the Health Centre is provisionally arranged for June, but we are awaiting feedback from Newbury Street to finalise the date.

We are still campaigning about provision of healthcare and expansion of the Health Centre.

Sue Hannon and Bruce Claxton

Clifton Hampden

Clifton Hampden PPG meets regularly and has it's AGM on May 29th when we hope to add 2 new committee members. When the new Primary Care Networks are operating, we would like to share information and possibly meetings.

Mary Braybrooke

DIDCOT HEALTH CENTRE PPG

PPG member active in researching information leaflet on services for older people. SAMG has contacted the other Didcot practices re: potential joint work – financial implications, etc., may be best to wait until PCN established?

Patient Survey results not yet analysed and disseminated, Assistant Practice Manager has dealt with online survey (SurveyMonkey) but under pressure with clinical priorities and covering Practice Manager's sick leave.

AGM date set for 26 June, agenda to include proposed changes to Constitution. Newsletter to be produced, including information on PCNs, advice for patients on how to get access to online appointments, repeat prescriptions, etc.

Next Committee meeting 22nd May.

Shelagh Garvey

Marcham Road Health Centre – PPG

Practice introduced a new appointment system

PPG active in producing an information leaflet for patients

New PPG Secretary in post.

Assistance with web site information and downloadable appointment leaflet.

PPG produced M-Jog text message in relation to appointment system

M-Jog messages sent to all patient who have provided their mobile details to the practice

Electronic appointment leaflets sent out to almost 800 patients by PPG

Increased PPG membership requests from leaflet recommendations

Assistance with testing EMIS booking system for telephone only appointments

Patient car parking investigation relating to multiple cost elements.

PPG offering active assistance to practice – waiting room gardening team working hard

PPG dealing with an increased amount of patient concerns due to change to appointment system.

Further information about any of the above subjects can be obtained by emailing mrhc.ppg@nhs.net

Newbury Street Patient Group

About to produce a newsletter. A "Virtual Group" is being actively considered. We are cooperating with Church St Practice to produce a Well-being event in September.

Practice Extension - further negotiations are taking place between the OCCG and Assura, the owners of the present building. The latter are drawing up new plans to comply with the rent the OCCG are prepared to pay.

Janet.

Oak Tree Health Centre, Didcot

We have had a challenging time recently with our PPG - difficulties in getting a suitable meeting date/time and a few resignations too.

We have held off holding a meeting for a few months until we have a better picture as to how the Primary Care Network scenario will pan out in Didcot. We are also wanting to make the next meeting a bit of a kick-start for the Group, trying to raise more interest and increase our membership.

To that end we will be advertising quite aggressively in June, with the meeting now scheduled for the evening of Monday 24/06/2019

Mark Dalling, Business Manager

The Abingdon Surgery

The move from a virtual to an active PPG is going forward step by step due mainly to the efforts of our Chair, Connie Tonks. We have three new members of the Steering Group. We have a new Practice Manager, James Nicholson. The group collaborated with the Dementia Friendly Abingdon Steering Group during Dementia Action week (20 – 24 May) by setting up an information stall on the waiting room during the week.

Dave

WMC updates:

We held our AGM on Monday May 20th. Our guest presenter Dr Catherine Walter made an excellent and highly informative presentation on how lifting relatively heavy weights for few repetitions, once or twice a week, can increase muscle mass and bone density at any age, as well as conferring other health benefits.

The meeting appointed two new members to the committee. At our next committee meeting on 5 June a new chair will be appointed, as Martin Tarran-Jones is standing down. Martin will remain on the committee. A new Vice Chair will also be appointed to strengthen our committee.

Good progress is being made in the establishment of the Didcot primary care network. Dr Hart, the senior partner at Woodlands is chairing the new team. Two additional doctors will be joining Woodlands this year, one as a new partner. Two doctors will be working at Woodlands to complete their training to be GPs, following Woodlands designation as an approved training practice last year.

Dermot Paddon