

Minutes. SWOLF

20 March 2018, 10.00 a.m. - 12.30 p.m. Didcot Civic Centre

Present	Name		Organisation / PPG
	Shelagh Garvey	SG	<i>Didcot Health Centre (Chair)</i>
	Lesley Powell	LP	<i>Didcot Health Centre</i>
	Eileen Langley	EL	<i>Marcham Road Health Centre</i>
	Anne Brownson	AB	<i>Marcham Road Health Centre</i>
	Graham Hall	GH	<i>White Horse Medical Practice</i>
	Gene Webb	GW	<i>White Horse Medical Practice</i>
	Martin Tarran-Jones	MTJ	<i>Woodlands Medical Centre</i>
	Dermot Paddon	DP	<i>Woodlands Medical Centre</i>
	Sue Hannon	SH	<i>Church Street Practice, Wantage</i>
	Tom Thacker	TT	<i>Newbury St Practice, Wantage</i>
	Janet Parker	JP	<i>Newbury St Practice, Wantage</i>
	Hazel Knott	HK	<i>Long Furlong Medical Centre</i>
	Mary Braybrooke	MB	<i>Clifton Hampden Surgery</i>
	Anne Lankester	AL	<i>OCCG</i>
	Jonathan Crawshaw	JC	<i>Locality Clinical Director</i>
	Nicola Perrett	NP	<i>Healthwatch Oxfordshire (minutes)</i>

1.	<p>Welcome and Introductions:</p> <p>Apologies: Richard Pullen John Tabor</p>
2.	<p>Minutes of previous meeting 16th January 2018: DP provided some additional comments which will form an addendum The minutes were agreed</p> <p>Matters arising:</p> <ul style="list-style-type: none"> • The 'Plan on a page' is in progress • The Action Tracker has been sent to SG • The national GP patient survey will be circulated by SG

<p>3.</p>	<p>Chair update</p> <p>The decision has been made at Locality Chairs meeting that minutes will be public facing. This means that any sensitive or confidential information needs to be considered. The aim is to keep the minutes more focussed</p> <p>Chairs have met with OCCG and discussed</p> <ul style="list-style-type: none"> • OCCG revised plans, as they will not be progressing with the second phase of the original programme. • The need for patient views in consultation • The Healthshare MSK service. MTJ and SG commented on the tender process, including lack of rigour on premises issue, and weaknesses in applications. The group discussed ongoing issues with backlog, premises availability, and patient knowledge of how the system works
<p>4.</p>	<p>Succession Planning</p> <p>Locality Forum Chairs are considering their length of tenure, in light of the prolonged process for STP and Integrated Care, and the ongoing plan for consultation. The general feeling was that the age profile of the group precluded most LFCs from continuing indefinitely, due to the pressures of the role. This is a question not only for the Locality Chairs but also PPGs. The group discussed:</p> <ul style="list-style-type: none"> • Some Locality Forums have Vice Chairs appointed in accordance with the group's Terms of Reference • The need for OCCG to listen to patient views • Developing patient interest in PPGs at a local level, including a wide age range - Healthwatch is developing Youthwatch which aims to involve younger people • Community capacity to be involved in a PPG is limited <p>Action: MTJ will draft a reviewed copy of the TOR and circulate Action: Possible SWOLF public event to be on agenda for the next meeting</p>
<p>5.</p>	<p>Media Coverage of Local Issues</p> <p>Following a Town Council meeting, a front page article on Didcot Town Councillors' concerns about healthcare has been published in the Didcot Herald. SG had been in contact with local councillors beforehand to provide some facts about the content of the Council meeting proposal, but this wasn't reflected in the article. There was concern that councillors were getting involved late in the day, and trying to score points by belatedly raising concerns already being addressed by SWOLF and PPGs.</p> <p>Action: SG to draft a letter to Didcot Herald to be sent as chair of SWOLF - to be circulated to the group for comment</p>
<p>6.</p>	<p>CCG Public Engagement and Consultation</p> <p>MTJ suggested the group send a letter from the SWOLF Chair to Lou Patten, Interim CEO at OCCG. AL advised that the Communications team at OCCG is happy to respond.</p> <p>The group agreed the scope of the letter to include:</p> <ul style="list-style-type: none"> • communications should be a maximum of four pages with simple diagrams and no acronyms • STP1 - what are the lessons learned? • What consultation will there be going forward without STP2? • What delay in progress has there been due to STP2

	<ul style="list-style-type: none"> • What are the definitions for consultation / engagement / involvement? - need for shared understanding and usage • Explanations should be given if patient views are put forward and rejected • There is a desire for honesty and a clear message e.g. about budgets, staffing • A reason should be given for decisions that are made <p>Action: SG/MTJ to draft a letter to OCCG to circulate to the group for comment.</p>
7.	<p>SWOL Population Growth</p> <p>MTJ expressed concern about primary care capacity in Didcot in the next two years due to population growth in the Didcot area; Didcot Woodlands PPG believes 2 years is the maximum that current capacity will cope. The group expressed a lack of confidence that the necessary additional capacity can be made available in light of unforecast additional growth.</p> <p>AL advised that a new facility in Didcot, for 20,000 patients is currently in the planning stage, with a site identified on Great Western Park. She highlighted the areas where capital infrastructure funding is available, including rent costs, and identified where there is planned growth in the SWOLF area.</p> <p>JC explained there is a lag between population growth and funding availability. Forward planning for development of capital projects is more difficult than development of services.</p> <p>The group shared frustration with the slow progress that can be made on these important issues.</p>
8.	<p>Update on SWOL (JC)</p> <ul style="list-style-type: none"> • New services are to be launched <ul style="list-style-type: none"> ○ From June, mental health practitioners from Oxfordshire MIND will run weekly clinics in every practice in the Locality working alongside GPs (one year project) ○ Clinical pharmacists will carry out more work in practices. The focus will be on medication review for patients taking 8/10 drugs or more. MTJ asked if GPs will check for supplements that may interfere with prescribed medication - JC confirmed this is part of GP training. • The Sue Ryder hospice at Nettlebed is planned to be sold. Sue Ryder will fund an additional palliative care service (hospice at home) and rapid response visiting and telephone service. This will be available initially in SELF, and in the South West from August. • Progress being made with workforce training plan - locality wide training for HCAs in diabetic footcare, training for receptionists in signposting. • Practices are working on proposals to use consulting rooms more effectively <p>Phase 2 consultation update:</p> <ul style="list-style-type: none"> • There is a recognition of the need for joint working between providers, the Health and Wellbeing Board and OCCG • Priorities have now developed and changed. This means some elements previously identified in STP2 will not go ahead. • Integration will be locality based rather than system based. <p>Action: AL will forward the Locality update presentation for circulation</p>
9.	<p>Update or bubbling up issues from PPGs LP/SG Didcot Health Centre</p> <p>A patient survey is being carried out both online and in the surgery.</p>

	<p>The AGM in May will feature result of survey</p> <p>DP Woodlands Medical Centre A sexual health clinic is being run by OH twice a week Their AGM will be on 23rd April - Linda Lambourn, SCAS Director of Integrated Care, will speak about the 111 service. They provide regular short updates to patients from the practice - over 1,100 in their email group A new faster telephone system has been introduced. They now know how many calls are being received each day.</p> <p>AB Marcham Road Health Centre Following further qualification, a nurse will be able to prescribe on her own</p> <p>MB Clifton Hampden They are having an AGM and a lunchtime talk on dementia</p> <p>GW White Horse Medical Practice Building work is about to start at Faringdon. This will be a challenge for GPs and patients while it is ongoing. The work will provide additional consulting rooms.</p> <p>JP Newbury St Practice, Wantage They are planning a Health and Wellbeing event which will be an open morning with stalls - in conjunction with Church Street practice.</p> <p>JC Berensfield A new appointment system has been implemented. Every patient has the opportunity to speak to a GP on the phone and see a GP the same day so there is no waiting time. The aim is to improve continuity of care.</p>
<p>10.</p>	<p>Healthwatch Update A link to the Executive Director's Board report will be circulated</p> <p>https://healthwatchoxfordshire.co.uk/wp-content/uploads/2018/04/3.-Agenda-Item-7-Paper-2-Executive-Directors-Report-17.4.18.pdf</p> <p>MTJ updated the group about the new functionality on the Healthwatch website</p>
<p>11.</p>	<p>Any other business GW asked if there would be a further opportunity to apply for extended services as her practice did not receive enough notice before the end of March deadline.</p> <p>GW asked whether OCCG accepts NICE prescribing guidelines. JC advised NICE gives recommendations but the CCG decides the drugs and treatment that can be available. The CCG has a blacklist of drugs and treatments that is available online, with explanations and recommended alternatives.</p> <p>JP informed the group that the site of Wantage Hospital has been identified as an Asset of Community Value.</p>
	<p>Dates for the next meeting: Date of the next meetings 2018-19</p>

SWOLF Meeting 20th March 2018. Didcot Civic Centre

	<p>All Saints Room, Didcot Civic Hall from 10.00am - 12.30pm is booked for the following dates: 15 May 2018 17 July 2018 18 September 2018 20 November 2018 15 January 2019 19 March 2019</p>
	<p>Summary of Actions</p> <p>Item 2: SG will circulate the national GP survey format Item 4: MTJ will draft a reviewed copy of the TOR and circulate Item 4: Possible SWOLF public event to be on agenda for the next meeting Item 5: SG to draft a letter to Didcot Herald to be sent as Chair of SWOLF - to be circulated to the group for comment. Item 6: SG/MTJ to draft a letter to OCCG - to circulate to the group for comment. Item 8: AL will forward the Locality update presentation for circulation</p>